

## CES PTO General Meeting

September 11<sup>th</sup>, 2018

Meeting Starts @ 12:00pm

### Attendance:

Lori Davidson, Jennifer Mitchell, Grace Fong, Jane Steffenburg, Alicia Kennedy, Stacey Wagnon, Stephen Webb, Casie Couch, Ashley Nadeau, Marzie McDermott, Meghan Butts, Amanda Glaves, Monica Mehta, Rachel Rhodes, Julie Davis, Sherrie Kukulski, Kristina Longo, Sabina Menezes, Andi Flory, Michelle Anderson, Laurin Tomon, Christina Chapman, Kathryn Brensinger, Angie Hodges, Carrie Cary, Nicki Hyde, Katie Sims, Andrea Cottrell, Yu Sun, Chelyse Harrill, Blair Sulzer, Melissa Parrott, Elcin Schipp, Sheral Jayasekera, Kristen Gays, Lisa Williams, Congkua Yam, Wendy Lang, Ashley Miller, Stephanie Thatcher, Jessica Hogan, Cara O'Leary, Donna Nystrom, Karen Bowman, Laura Durant, Alyssa Martin, Michelle Copeland, Lindsay Terry, Diana van Buuren, Jingqi Wang, Lindsey Bailles, Dahlia, Wright, Elyse Collett, Sarah Shaw, Sheral Jayasekine, Stephanie Vierus, Jessica Coffee & Monica Noorhasan.

- I. Welcome/Call to Order/Introductions
  - a. Lori welcomes everyone. Due to scheduling conflicts, Lori introduces Ms. Wagnon to give her report first.
  
- II. Ms. Wagnon's Report
  - a. Ms. Wagnon also welcomes everyone to the meeting. She introduces Dr. Davis - the new Vice Principal, Mrs. Hunt – the new Counselor and Officer Ken – The CES Recourse Officer.
  - b. She thanks everyone who was able to attend the curriculum nights and appreciates all of the support that the parents give to the school.
  - c. Constrution Update: Everyday it changes and evolves! Right now the kindergarten classes and the gymnasium are the most affected by the work being done, but in a good way. Progress being made at a rapid pace! The gray walls along the edges are being poured today. The rainy weather has been a factor in some delays, but she thanks everyone for their cooperation and patience during this time.
  - d. Ms. Wagnon remarks that there are a lot of new families at CES this year & that is wonderful. Please email her directly, as that is the best form of communication for her to get back with you.
  - e. She asks that everyone enjoy their lunch and thanks the PTO for all they do!
  - f. Later in the meeting Ms. Wagnon asked to speak again to remind us that CISD and Ozarka have teamed up for the 3<sup>rd</sup> annual Give Back Challenge. Last year CES came in 2<sup>nd</sup> place for the most donations raised and she'd love for our school to come in first place this year. The donations will benefit The Gatehouse in Grapevine which is a wonderful support for women and children leaving a crisis situation and receiving a safe refuge. Gift cards from various stores and online shopping sites are needed. Last year it was based on the # of cards received but this year it will be based on the total dollar amount

raised, so please write the amount of the gift card on the card itself if not otherwise noted. Please send them in with the kids who will then bring them into the office.

### III. President's Report

- a. PTO Registration – Over 200 families have joined the PTO so far, we would love to see that number increase by the close of registration.
- b. Volunteer Background Check - At the time of registering, there will be options to sign up for volunteer opportunities, however, everyone must fill out the volunteer background check EZ Form before they can volunteer at the school in any capacity.
- c. Back to School Family Fun Night – It will be held on September 30<sup>th</sup> from 6-8pm @ Skate Town. CES students are free, siblings can skate for just \$4.00 each.
- d. Twitter: @CESPTOSouthlake – The CES PTO is expanding their social media reach. In addition to our FB page, we have opened a Twitter & Instagram account. Ideally you should register with the PTO before asking to join the groups as it will be much easier to verify that you are a member/parent of CES student(s).

### IV. Executive Reports

- a. VP Report:
  - i. Jennifer Mitchell is the new VP - Welcome Jennifer! Spring disbursements have all been fulfilled except for the preschool's fall bus trip, but only because that has yet to take place. In preparation for the next upcoming disbursement request, if you see or know of a need at the school/have a suggestion for one, please email Jennifer Mitchell: [jmwoodsmith@yahoo.com](mailto:jmwoodsmith@yahoo.com) there will also be a link to her email in the PTO newsletters.
  - ii. Volunteer Recognition – It has changed a little this year. Instead of just 1 person being awarded per semester, we will now have multiple winners if more than one person is nominated or is continually nominated during each quarter. Michelle Copeland is the previous volunteer winner & has the privilege of being able to park in the reserved spot this first quarter of the year!
- b. Communications:
  - i. Jane oversees getting the Wednesday Folder and newsletter submissions to Ms. Wagnon in time to approve them and be included in the Wednesday Folder email each week. Please email Jane a PDF & jPeg of the file you are asking to be included no later than Mondays by 5pm.
  - ii. The PTO Newsletter had technical difficulties this past week and was sent to everyone from the teachers, but it will be delivered from the CES PTO email account going forward.
  - iii. Jane will add a Sign Up Genius link to the newsletter as well to review volunteer opportunities you may be interested in.
  - iv. Birthday announcements to begin on Monday Sept. 17<sup>th</sup>.
  - v. Name badges will be ordered after registration closes. The cost for a name badge is \$15.00. They are a great time saver that keeps you from having to enter in your information into the computer each time you visit the school.
- c. Secretary Report:
  - i. Alicia motions for the May meeting minutes to be approved. Jenny McClean motions for approval & Stephen Webb seconds. Minutes approved.

- d. Treasurer Report:
  - i. Grace provided copies of the current PTO budget, which Grace goes over. The line item for Events is new this year since it is a brand-new committee that was voted on and approved last school year.
  - ii. The Website budget increased this year but only because it is paid for in 5-year increments, so it will be significantly less the next four years again.
  - iii. Also new listed line item for maintenance of items that are PTO purchased, such as the refilling water stations, etc.
  - iv. Grace asks for motions for the 2018-19 budget to be approved. Chelyse Harrill motions for approval and Mandy Glaves seconds. The budget is approved.
- e. VP Fundraising:
  - i. Donna Clarin is the newly appointed VP of Fundraising. Donna was unable to attend the meeting due to being in China for work. She will oversee all fundraising related committees.

## V. Committee Reports

- a. Beautification:
  - i. They are the ones who have gotten the campus ready for school to begin. New this year they have added large letter signs with 'Welcome Back Dragons' and announcing this PTO meeting. They also keep the grounds clean and take care of the 'Secret Garden' pond/area that is located near the 3<sup>rd</sup>-4<sup>th</sup> grade wing. Everything looks great & those ladies do an amazing job!
  - ii. One request they do have is that if anyone has access to a large round hail bale, they would greatly appreciate you letting them know as they would like to use it for decorations during the fall/winter months.
- b. CEF Ambassador:
  - i. Alyssa Martin is the CES ambassador. Alyssa spoke about how the PTO and CEF work together to better the school district.
  - ii. Julie Doyle who is the Secretary for the Carroll Education Foundation (CEF) came to speak on behalf of CEF and to educate the PTO on the benefits that CISD is given when the PTO and CEF work together for the common good of our school district. Julie informed us that when asking the district what is really needed, they said they absolutely needed help funding the encore teachers since they are considered by the state as 'non-essential' to the students. CEF wholeheartedly disagrees with that label and have made it their goal to help totally fund one encore teacher per year, per campus. To do so will cost around \$500k a year. This is due to the Robin Hood act that our school is required to take part in and costs our district's budget up to \$25,000,000-30,000,000 per year to the state of Texas. Because of this law, CISD had to get creative on how best to make up for it. Julie made a plea to the parents in attendance to please get and stay involved with our schools. Ways to help are to become a 'friend' to CEF which costs about \$1.00 per day. They also need volunteers on CEF. The success of CEF will directly impact the future of all CISD campuses. Julie also asked that we please visit the CEF website and watch a video that Dr. Faltys

made explaining why CEF & the PTOs are so important to the success of our school district.

- c. Community Partners:
  - i. Today after the meeting, please go by Game Day because they are having a percentage of there sales donated back to CES.
  - ii. Spirit night @ Chipotle will be on October 15<sup>th</sup>. 33% of their total sales that day will be donated to CES. The last Spirit night held at Mooya was a success.
  - iii. Mary Lee is on the Box Top committee and it is the 4<sup>th</sup> graders month to submit Box Tops. The class with the most will win \$2 in Spirit Shop dollars each. So save those box tops!
  - iv. Other easy ways to help raise money for CES is to link up your Amazon account with Smile.Amazon, your reward card with Tom Thumb & Kroger to benefit CES and mentioning CES when getting your car cleaned at Speedy Bee Car Wash. See the Wednesday folder flyer for a complete listing.
- d. Dad's Club:
  - i. AKA All Pro Dad's is a breakfast held each month for dads (and moms too) to attend with their CES kids. Breakfast is provided at \$10 per family and there is a speaker each time. Willie Pile (a former player for the Cowboys) will be the first speaker of the year on Sept. 21<sup>st</sup>.
- e. Directory
  - i. Sabina announced that all students will be included in the directory unless she has specifically told otherwise. Also, even though you have any additional family members living with you, only the first two guardians listed will be included. If you've had a recent change with your contact information, please let her know.
- f. Events Committee
  - i. Stephanie Vierus updated us on the committee and special thank you to kindergarten moms Sherrie and Meghan for stepping up to serve. They are looking to plan two events in the spring.
- g. Fall Fundraiser
  - i. Carrie Cary gave us an update on the fall fundraise (Dragon Games), which will be held on Oct. 26<sup>th</sup>. Forms were sent with the student's folders yesterday, so please fill those out & get them back to the teachers as soon as possible. If you would like to volunteer on the field, you need to have done the volunteer background check first. A sign up genius for volunteers will go out soon. The pep rally for this event will be held on Oct. 17<sup>th</sup>. The kids will be shown the prizes for different levels of money raised, so they'll be coming home excited to start working towards their goal. The overall goal for the school is to raise \$75,000! This money is used to meet the requirements of the budget and used toward disbursements.
  - ii. Ms. Wagnon asks to speak up about the reason for the limited volunteers allowed on the field – it is all about the safety of the students which is always their #1 concern!
- h. Homeroom Parents
  - i. Stephen announced that parent volunteers are still needed for some of the classrooms. He passes out a sign up sheet for everyone to look over and check

to see if one of their children's classes is on the list, please sign up if you're able. If you signed up for a classroom volunteer but have not heard from him yet, please email Stephen. Only 1 person is needed for the volunteer coordinator position, but 1-2 is preferable for the 'Party Parent'.

- i. Hospitality –
  - i. Thank you so much for the delicious lunch provided! The hospitality committee is also responsible for the Boo Hoo breakfast during the first day of school and teacher luncheons. Donations for lunch for desserts are always needed and appreciated. Please contact anyone on the hospitality committee if you'd like to help.
- j. Outreach
  - i. Blair and Jenny explain that the outreach committee are give-back to the community events that the students can participate in and count towards their Dragon Pride points. Tuesday the 19<sup>th</sup> will be the first event right after school until 3:30 writing letters and cards for Operation Gratitude.
- k. Programs
  - i. Programs are a large part of our budget. Morris Brothers is scheduled for October 26<sup>th</sup> during Red Ribbon Week. They will speak on character and making good choices. Mother Goose is scheduled in May for PreK and Kindergarten. High Touch, High Tech will visit the classrooms in December and in the spring. It is a STEM based program that offers hands on science programs in the classrooms. We will be scheduling the Mavs to speak as well during January or February.
- l. Publicity
  - i. Lisa & Kristen let us know that they will be in charge of taking pictures during school events of the students and using them for the newsletter and school bulletin board, etc. If you have a child in 2<sup>nd</sup> or 4<sup>th</sup> grade, please email them pictures from their various events as Lisa and Kristen do not have children in those grades but will do their best to still have them included! Any additional pictures sent in will be a big help.
- m. Spirit Shop
  - i. The spirit shop committee has done a great job this year! Nicki informed everyone that the spirit shop is back to being in the room it occupied last year after being on the stage in the cafeteria for the first couple weeks.
  - ii. Each school spirit shop uses their own vendors and oftentimes come up with their own designs. If you have a friend or family member who loves something you bought at our store there's a good chance they won't find it anywhere else, so send them to us!
  - iii. Green Out & Pink Out shirts are available at the meeting today to purchase.
  - iv. Volunteers are always welcome, and the students love seeing their parents in the spirit shop.
  - v. Items include apparel and toys starting as low as \$0.25 if you'd like to send a little money in with your kids to spend each Friday this semester from 10-1pm.
- n. Spring Fundraiser

- i. Mandy Glaves announced that a silent auction is planned for the spring possibly along with an event. This is still to be determined.
  - o. Student Activities
    - i. Laura and Chelyse help put on the book fairs, provide the birthday books and general help in the library. Laura and Rachel will send out a sign up genius soon for volunteer opportunities.
  - p. Teacher Appreciation Week
    - i. This committee is down from 3 members to 2, so they need volunteers! This is a fun committee that shower the teachers with appreciation via goodie bags, flowers, lunches, etc. in May.
  - q. Website
    - i. Stephen has done a great job getting the website and registration up and running and all has gone smoothly. He has done a great job!
  - r. Assistant Treasure
    - i. Leah Cambell has volunteered to fulfill that role this year and we appreciate her stepping up to the position.
- VI. Introductions
  - i. Introductions of our name, our families and where we live are done around the room so that new parents can hopefully meet other parents with the same age children and/or new neighbors.
- VII. Announcements
  - a. Game Day Gives Back – September 11<sup>th</sup> @ 10am-6pm
  - b. Online PTO Registration closes Sunday, September 16<sup>th</sup> – [www.cespto.com](http://www.cespto.com)
  - c. Outreach Event in Cafeteria – September 18<sup>th</sup> @ 3-3:30pm
  - d. First All Pro Dads Breakfast – September 21<sup>st</sup> @ 7am
  - e. Family Fun Night at Skate Town – September 30<sup>th</sup> @ 6-8pm
  - f. Spirit Night at Chipotle – October 15<sup>th</sup>
  - g. Dragon Games Pep Rally – Oct. 17<sup>th</sup>
  - h. Dragon Games – October 26<sup>th</sup>
  - i. Spirit Shop – Open Fridays 10-1pm
  - j. Next PTO meeting – Tuesday, November 6<sup>th</sup> @ 9:15am.

Meeting adjourned @ 1:10pm