

**CES PTO General Meeting Minutes  
November 1, 2016**

**Attendance:** Susan Berlew, Lori Davidson, Sarah Gauch, Stephen Webb, Ginger Forst, Ashley Nadeau, Shelley Story, Yolanda De Fazio, Alicia Kennedy, Angie Hodges, Sarah Shaw, Grace Fong, Jamor Klopfenstein, Lisa Moreland, Cathy Fuller, Michelle Copeland, Jen Green, Casie Couch, Sarah Higgiston, Flavia Arauji, Kathryn Brensinger, Jenny Vidotto, Maria Oberoi, Kim Richardson, Bonny Matles

**Meeting called to order at 9:15am and Susan welcomed those in attendance.**

**1. Christmas is for Children:**

- a. Lexi from Christmas is for Children discussed the program and CES's role. Christmas is for Children services 1,305 children with 14 agencies. CES will be taking angels from 2 agencies:
  - i. Open Arms, based in North Richland Hills, is a transitional living facility for abused women and children. They help with education, finding jobs, housing, and counseling so when they leave Open Arms women are confident on their own.
  - ii. TCA, based in Irving, is a faith based agency.
- b. Christmas is for Children also holds a large food drive before Christmas so every family gets laundry basket with food and staples. Kids often say getting food is the best day, even better than gifts.
- c. Each angel has a list of needs, wants, and education items. There is always a need for underwear, socks, PJs and coats.
- d. They ask for gifts to be wrapped and then put into a large black trash bag for ease of transporting, and also it makes it easier for moms to hide gifts until Christmas.
- e. They request gifts, not gift cards. Although officially Christmas is for Children serves children under 13 years old, they do include older children when they have younger siblings.
- f. This year the keynote gift is an Easy Bake Oven (unwrapped and collected separately)

**2. President's Report**

- a. Susan thanked Daphne Pilgrim for her work on PTO membership and taking last minute memberships
- b. Susan thanked Lisa Moreland and Kim Taylor for their work on the directory and advertising
- c. Susan thanked Michelle Copeland and Angie Hodges for their hard work on publicity and the bulletin board
- d. Susan thanked the beautification committee (Karen Bowman, Yolanda De Fazio and Kathy Alvarez) for the fall decorations

**3. Ms. Wagnon's Report**

- a. It is a crazy time of year, but fun. There was an awesome turnout for Book Parade. Dragon Games are this Friday; please be patient with parking. Grandparents Day is coming up on 11/18 – a special lunch will be served this year.

- b. Ms. Wagnon asked the attendees how Wednesday folders are going since it are moved to electronic distribution. Stephanie Vierus mentioned that it would be nice to have a summary at the top of the email. There are mixed reviews on the new distribution method. Fliers are also posted on the CES web site and on the PTO newsletter.

#### 4. VP Report

- a. Lori congratulated Alicia Kennedy for volunteer of first term award. Nominations for 2nd term are due mid-December.
  - b. Spring disbursements have been delivered.
  - c. Canopy is being installed today.
  - d. Fall disbursements will come after Dragon Games. Any recommendations can be emailed to Lori by 11/9.
5. **Secretary report** – Stephen Webb motioned to approve minutes from the 9/13 PTO meeting. Bonny Matles seconded the motion. Minutes were approved.

#### 6. Committee Reports

- a. Outreach –
    - i. Ashley Nadeau reported that we had a successful USO drive.
    - ii. Christmas is for Children: this Wednesday a Google survey will be sent out to sign up for an angel. Students who sign up will receive a packet in their home room. Gift collection will be on 12/5, and they will need volunteers for collection day. CES has 140 angels; traditionally CES has taken on the most angels in the district.
    - iii. There will be a coat drive in Nov and Dec for Phillips Wish, which serves homeless and mentally ill. They will collect new or gently used hats, gloves, coats, etc.
  - b. Student Activities - Susan reported that Book Fair is week of 11/14, which overlaps with Grandparents Day. There will be one evening that it will stay open late.
  - c. Community partners - tonight is Jet's Pizza night. Each student will receive a free pizza coupon. CES gets 15% back for all pizzas ordered.
  - d. Directory - Lisa Moreland reported that the directory is finished and at printer. It should be delivered to her by the end of this week, and out to students by next week. She thanked everyone who helped proofread.
  - e. Fall Fundraiser - Dragon Games are this Friday. We are at 44% of our goal (goal is \$50,000) Planning is going well, and everyone is invited to come watch. There was a great response for volunteer sign up. The Pep Rally went great. In the past CES made on average \$25,000 in profit, after giving a percentage to Boosterthon. This year, thanks to our generous sponsors whose contributions mostly covered expenses, 100% of pledges will be profit for CES.
7. **Special Guests:** **Julie Thannum**, Assistant Superintendent for Board and Community Relations; **John Haugen**, Project Manager; **Randy Stuart**, Executive Director of Technology; **Holly Davis**, Project Manager for Technology; **Scott Wrehe**, Assistant Superintendent for Financial Services; **Matt Miller**, Assistant Superintendent for Administrative Services (also oversees transportation and athletics).

- a. Julie introduced the district staff and said that Dr. Faltys was sorry to miss the meeting but had a family commitment. She spoke about the potential bond election and the steps that CISD has taken to plan for the future. All of the communication can be found on a web site that will launch this week.
- b. Budget: CISD has 2 separate budgets:
  - i. Maintenance and Operational (M&O): operating budget. This budget is \$102M; 82% of which is personnel costs. The “Robin Hood” tax is taken from this budget, so 40% is kept by the state. This budget has an operating deficit of \$1.6M, which is down from a deficit of \$5.5M last year.
  - ii. Debt Service: funds long term projects. There needs to be a bond election in order to fund this budget. The last election to fund this budget was 2009, and that pool of money is almost depleted. The school facilities rely on this budget in order to be updated.
- c. We are in a 3 year planning phase before projects can be implemented. The phases are:
  - i. Strategic Plan Committee: occurred within the 2014-2015 school year. They came up with a 5 year plan, including facility plans, maintenance and upkeep. Their plan is posted on the CISD web site.
  - ii. Capital Needs Planning Committee (CNPC): consists of citizens and employees who have studied the district’s needs over the last 8 months. This committee broke into 4 subcommittees based on the needs they recommended. Their plan is posted on the CISD web site.
    - i. Maintenance, Safety and Security
    - ii. Building use and Capital Improvements
    - iii. Technology and Delivery of Technology
    - iv. Extracurricular & Co-curricular activities (CISD has double the state average for participation in these activities)
  - iii. Facility Planning: John spoke about this phase. The administration will make a recommendation to the school board for a bond election in May. Regarding the timing of implementation, some projects move fast and we will see movement as quickly as next summer. However some projects need to be phased in so education can continue. It will be about a 3 year cycle to implement all needs. In general, the needs across the district are:
    - i. Elementary schools: capacity issues and some upgrades
    - ii. Intermediate/middle schools: maintenance issues
    - iii. High/Senior high schools: there is a proposal for a fine arts facility to house the music programs. If this facility is built, there will be a domino effect, allowing other programs to move into larger spaces.

Across the district, they would like to build more collaborate learning spaces (maker spaces) to allow for group work, and charging of devices. Additionally, the district would like to move to a 1:1 ratio of devices (iPads for younger students and laptops for older students). This is necessary as the state moves to electronic text books. The facility plan for CES (\$13.5M) is to build 6 additional classrooms (2PK and 4 regular), move towards a “school within a school” model so different grade levels do not cross paths, add space for more parking, new carpet for parts of the building, restroom renovation, adding windows to exterior classrooms, lower the stage and add a ramp, and move the kitchen’s freezer and refrigerator to the main section of the kitchen (currently staff has to go outside to get to them).

- d. CNPC recommended a 6<sup>th</sup> elementary school, but not in the 5 year plan. This would take a second bond election after 5 years. Ideally elementary schools have 550 students, and additions are planned for all of the district's current elementary schools.
- e. Q&A period:
  - i. Attendance zones: the district is not recommending elementary attendance zone changes for 5 year plan. Being that CES is the only split elementary school (about 2/3 moves to Eubanks and 1/3 moves to Durham), the opportunity does exist for the school board to change this at any time. This issue will be on the survey that will be sent out this fall.
  - ii. Open Enrollment: there are 3 different ways to be eligible to attend CISD through open enrollment: (1) grandchildren of Southlake residents (2) children of CISD employees (3) families who are residents of the city of Southlake, but live in an area that is zoned for a different school district. These families have to reapply every year and bring about 150 kids to the district. There are about 600 open enrollment students total. The district does not plan to make any changes to this policy.

#### **8. Announcements**

- a. Community Partners – Jet's Pizza TONIGHT 11/1
- b. CES Dragon Games THIS FRIDAY 11/4
- c. Veteran's Day Assembly 11/11
- d. Book Fair: week of 11/14
- e. All Pro Dad's Breakfast 11/18 7am
- f. Outreach Event – Phillips Wish (Nov-Dec)
- g. Christmas is for Children – items due 12/5
- h. Spirit Shop – open every Friday 10am-1pm
- i. Next PTO Meeting – 2/7 9:15am

**Meeting Adjourned 10:45am**