

CES PTO General Meeting Minutes
May 17, 2016

Attendance: Michelle Moore, Dyane Arnn, Susan Berlew, Lori Davidson, Angie Hodges, Grace Fong, Michelle Copeland, Jennifer Riordan, Ashley Nadeau, Annette Holland, Alicia Kennedy, Jo Potenza, Sabina Menezes, Donna Clarin, Sarah Gauch, Kim Richardson, Shelley Story, Mandy Graves, Heidi Bryan, Casie Couch, Angie George, Stacy Wagnon, Tonya Comer, Olga Marks, Ginger Forst, Stephanie Vierus, Daphnie Pilgrim, Donna Nystrom, Lisa Moreland, Dawn Green

Call to Order: 12:10pm

I. Welcome/Call to Order

Susan Berlew welcomed and thanked everyone for coming to the luncheon today. This is a great time to reflect on our accomplishments this year. She thanked the new board members for joining us and for their willingness to take a leadership position next year.

II. Thank you to Retiring/Outgoing Board

Susan thanked our current 2015-2016 Board. We have a great board which makes for a successful PTO.

III. PTO Accomplishments

Provided \$200 grants to each classroom to get their year started...almost \$9000 in total. Parents also contributed through our sticky notes campaign.

Team building shirts for the staff.

Financially supported our teachers to attend a summer training in Colorado.

Provided a Back to School Skate Town Family Fun Night in September.

Provided Field Trip buses throughout the school year and items for our upcoming Field Day which includes bouncy houses, lanyards, and water bottles.

Provided Red Ribbon Week raffle items and a Mavs STAAR Assembly for 3rd and 4th grade.

Disbursements: In the Fall, we disbursed \$15,577 and just last week we voted to disburse \$38,188. An additional \$50,000 is being set aside for a capital improvement in the fall.

IV. Committee Accomplishments

Susan recognized all committee members for their contributions for the year.

Assistant Treasurer – Mandi McCombs

Beautification – Yolanda DeFazio, Karen Bowman, and Kathy Alvarez

Community Partners – Bre Downes and Donna Clarin

Dad’s Club – Nathan Taylor, Dave Potenza, and Jeff Thompson

Directory/Advertising – Kim Taylor and Lisa Moreland

Fall Fundraiser – Mandy Graves, Michelle Peritore and unofficially Stephen Webb

Homeroom Parents – Amy Armstrong and Lisa O’Donnell

Hospitality – Jolyn Potenza, Cheri Johnson, Kim Richardson, and Shay Morse

Membership – Lisa Chamberlain

Outreach – Casie Couch, Flora Sanders, Donna Nystrom

Programs – Heather Martinez and Sabina Menezes

Publicity – Heidi Bryan and Sarah Gauch

Spirit Shop – Alicia Kennedy, Tonya Comer, Olga Marks, Jane Steffenburg

Spring Fundraiser – Michelle Perry, Dawn Green, Ann Vincent, Ashley Harris, and Janine Cushman

Student Activities – Ginger Forst and Alyssa Martin

Teacher Appreciation Week – Steph Richardson and Becky Johnson

Website – Shelley Shuga

V. Farewell to Graduating Board Members

We would like to recognize and thank our graduating board members: Amy Armstrong, Tanya Boyette, Heidi Bryan, Gwen Cheatham, Janine Cushman, Michelle Harris, Christy McNew, Michelle Moore, Jolyn Potenza, Angela Smith, Amy Troutman, Holly Via, Nancy Walker, Britta Wert, Juliet Williams

VI. Recognition to Exec Board

Susan recognized the Executive Board (Michelle Moore, Lori Davidson, Dyane Arn, and Karen Shafer) for their individual contributions.

The Executive Board recognized Susan for her contributions.

VII. Recognition of Administration

Susan recognized Ms. Wagnon and Ms. George for their constant support in everything we do as a PTO.

Ms. Wagnon thanked the PTO for supporting CES. She also announced Michelle Moore as the CES Volunteer of the Year.

VIII. Committee Reports

a. April General Meeting Minutes Approval – Alicia Kennedy motioned to approve the minutes from April and Donna Clarin seconded.

b. Beautification – Please sign up to water over the summer. There is a link to the watering schedule in the newsletter.

c. Vote on Summer Budget – Our financial year starts in August. Karen reaches out to each committee for budget requests, exec reviews the requests, and presents the budget for the year at our first meeting in September. There are a few committees that work all summer to prepare for next year, and we are proposing a summer budget for those committees so they do not have to spend their own personal money. This is an amendment to the budget that will be approved in September. The summer budget will be a total of \$15,100: Spirit Shop (\$6,000), Spring Fundraiser (\$7,100), and Fall Fundraiser/Miscellaneous (\$2000). Michelle Moore motioned to approve the Summer Budget and Sarah Gauch seconded. All members present verbally voted to approve the budget and the motion passed.

d. Michelle Moore recognized Jolyn Potenza as the Volunteer of the last 9 weeks.

IX. Installation Ceremony

New Board Member Installation

New Executive Board Member Installation

X. Announcements/Door Prizes

a. Field Day – Friday May 20

- b. Spirit Day at Altitude in Grapevine – May 27
- c. Kinder Graduation – May 31 at 9am
- d. 4th Grade Graduation – June 1 at 1pm
- e. Last Day of School – June 2 – Early Release

Meeting Adjourned –1:15pm