

**CES PTO General Meeting Minutes
February 9, 2016**

Attendance: Susan Berlew, Lori Davidson, Stephen Webb, Michelle Perry, Maria Flor Oberon, Ginger Forst, Bonny Matles, Flavia Araujo, Lisa Moreland, Dyane Arnn, Jen Green, Michelle Copeland, Michelle Moore, Dawn Green, Alicia Kennedy, Kim Richardson, Jenny Vidotto

Call to Order: 9:20am

I. Welcome/Call to Order – Susan welcomed everyone to the meeting including some new families.

II. President's Report

a. Thank yous – Our teachers write very nice thank you notes which Susan posts in the workroom. They are very appreciative of everything the PTO does – everything from speakers to teacher luncheons. Ms. Wagnon announced that Volunteer Appreciation Day is tomorrow, and there will be sweet treats for all the volunteers in the workroom. A special thank you to Ms. Wagnon for our Spring Fundraiser event “Wagnon on the Wall.” It raised over \$2500.

b. Nominating Committee – Lori Davidson is chairing the Nominating Committee. Susan announced the members of the committee: Kim Richardson, Casie Couch, Sarah Gauch, and Jane Steffenburg. The process is just getting started, and we will vote on the new board at the April General Meeting.

c. Volunteer Appreciation Day – Treats for the volunteers will be in the workroom on Wednesday, February 10.

d. Wednesday Folder Copies (Preschool) – Some of the Preschool classes have more students, so we are needing to provide a few more copies for Wednesday folders. Susan will post new copy amounts in the workroom. Preschool needs 5 sets of 16 copies, and K-4 needs 26 sets of 25 copies.

III. Ms. Wagnon's Report

The Capital Needs Committee is here today. We have two CES representatives on the committee: Ms. Mitchell (teacher) and Ms. Humble (parent). They will be walking our building to see what improvements are needed. Ms. Wagnon also asked parents to let her know if they see a need on the campus. It would be great to have an updated playground area. We are looking forward to the Spring Fundraiser on March 5. The Fort Worth Museum is coming tonight for our first Science Night. It will be set up in the gym and cafeteria. They will be handing out tickets for the different planetarium shows. This is a family event and siblings are welcome. The 2016-2017 draft calendars are on the district website.

IV. Executive Reports

a. VP Report (Michelle Moore) - Disbursements and Volunteer Recognition

We have one outstanding item from the Fall Disbursement which is the water bottle filling stations. Michelle is working with the district to get these installed. Ms. Wagnon's preference is to install them in the 1st and 3rd grade hallways. The drinking stations we have now are old and falling apart, and one of them needs plumbing work, so they are working through that. We may need to consider using future disbursements to possibly upgrade one a year. If we put it through the Capital Needs Committee it could take awhile. We think it is a priority for us to get it done more quickly, and we may need just two more.

The other disbursement item we have been discussing is the shade structure. Michelle thanked everyone for their participation in the online fundraising survey. We didn't want to push for the shade structure unless we knew PTO would approve it, and it has passed. Michelle is soliciting private donations for the shade structure so that it's not all funded from PTO. The American Academy of Dermatology has a shade structure grant program, and Dr. Bowers agreed to endorse our application (which she did for Johnson, and they got a grant). They will fund up to \$8000; however, the application doesn't open until September, and it is not retroactive. It is something we are considering, and Michelle has committed to writing the grant for us even though she will be at the intermediate school next year. If you know of other businesses who might be willing to sponsor the structure, please let Michelle know. Children's Medical Center is open to seeing a proposal, and we are considering contacting Dr. Ghali who is a pediatric dermatologist in the area. We would give them some type of recognition on the shade structure. We are also considering sponsorship levels, and parent plaques on the steel beams as an additional way to raise funds. We would like to put the structure over half of the basketball court. It is very expensive at \$50,000 plus other small items that will have to happen such as moving the fence. Michelle is contacting the district to find out if we need any permits for the structure. In talking to the vendor, it would be easy to add on to in the future if needed. We are also aware that the blacktop is not looking good, but that costs \$80,000 and needs be looked at through the Capital Needs Committee.

Volunteer Recognition - Please continue to nominate people. We will announce the winner after Spring Break. We have a lot of volunteers nominated each 9 weeks, so we are going to do a certificate for all people who have been nominated. It will be retroactive to the beginning of the year so all nominees can be recognized.

b. Communications (Dyane Arnn) – Name Badges. Dyane will be ordering additional name badges if you need a new one. Please let her know by Friday. They are \$10 per badge and need to be paid ahead of time. Susan thanked Dyane for our weekly newsletters.

c. Secretary Report (Lori Davidson) – We need to approve our meeting minutes from November 10, 2015. Stephen Webb motioned to approve and Michelle Perry seconded.

d. Treasurer Report – Susan gave the treasurer report today. Boosterthon netted \$27,000. The Beautification committee and teacher grants (\$200 per teacher) have utilized less funds than anticipated. The Beautification committee has done a great job. A special thanks to Alicia and the Spirit Shop committee who have raised \$11,000. They are open the first and third Thursdays this spring, and they will be there for Field Day as well. With the exception of the water bottle station, all Fall disbursement needs have been fulfilled. The morning announcements crew have been enjoying their green screen. Karen also wanted to encourage homeroom parents to turn in receipts for reimbursement.

V. Committee Reports

a. Community Partners – Donna Clarin wanted to mention that Summer Movie Fun forms are due March 4. It is 10 movies for \$6. Breanna is collecting Box Tops from kindergarten, and then will run separate contests for the whole school.

b. Spring Fundraiser (Michelle Perry) – Michelle encouraged everyone to buy tickets – we have just 50 left. The online auction will run from February 22 to March 2. Silent Auction and Live Auction will be at the event on March 5. It starts at 6pm at Trophy Club Country Club (seated dinner at 8pm). They also have mystery boxes which cost \$50 and have at least \$50 worth of gift cards inside. If you would like to donate anything, please let them know. Current donations include a vacation in Tuscany, Breckenridge, and Hawaii. The Live Auction will include Principal of the Day, Ride on Fire Truck to school, etc. If you are able to help set up decorations, please be there at 3pm.

c. Teacher Appreciation Week – They are looking for volunteers to help decorate that week. They are also collecting gift card donations.

d. Hospitality (Kim Richardson) – The teacher luncheon is next week. Last month was soup and salad which the teachers enjoyed.

VI. Announcements

a. Outreach Event Today at 3pm

b. Family Science Festival Tonight from 6-8pm

c. Spirit Shop – Open every 1st and 3rd Thursday from 10-1pm

d. Valentine Parties – February 12

e. School Closed – February 15

f. CES All Pro Dad's Breakfast – February 19 at 7am

- g. Online Auction for Spring Fundraiser begins February 22 at 8am – can preview CES experiences now
- h. Cowtown Race – February 27
- i. Totally Back to the 80s Spring Fundraiser – March 5 at 6pm
- j. Next PTO Meeting – Tuesday, April 12 at 9:15am
- k. Brief discussion on rezoning...The School Board really wants CES parents to weigh in on rezoning all of CES to feed into Eubanks/Dawson. The north side could be grandfathered to continue at Durham, but they would lose bus service. If you have a strong opinion one way or the other, please send email to rezoning.input@southlakecarroll.edu.

Meeting Adjourned – 9:58am